

NZFWDA National AGM 2025

Hosted by NZFWDA Central Zone

Information and Registration Pack

The New Zealand Four Wheel Drive Association has asked the Central Zone 4x4 clubs to organise daily 4WD trips for attendees of the National AGM. These trips will run over the five days prior to the AGM, which is on Saturday 24th May 2025. The 4x4 trips will run from the 19th of May till the 23rd. We have organised 8 trips over the 5 days ranging from Shiny Orienteering style through to full on Hard Yakka winch trips for those that like to get muddy. So get the spanners out and get those vehicles ready for May.

This 'Information and Registration Pack' is for NZFWDA affiliated members who wish to participate in these trips and attend the AGM.

CUT OFF DATE FOR REGISTRATION IS WEDNESDAY THE 30TH OF APRIL 2025. Don't miss out.....

The following sections of the pack are:

1. Trip details – A description of each day's trip and costs
2. AGM location, costs and timetable
3. Other trip information, which must be read and acknowledged via 'Section 5 - Declaration and Indemnity Form'.
4. A registration form [link](#) for everything: The 4WD trips, the Friday night meal / get together, the Pre-AGM Discussion Groups, the AGM itself, and the Saturday night dinner. **Please complete this ASAP.**
5. A declaration and indemnity form, which must be signed and returned with the registration form **ASAP**. Bookings are on a **first in first served** basis.
6. A generic risk matrix which must be read and acknowledged via 'Section 4'.
7. Accommodation and other activity options
8. Our generous sponsors

1) Trip Details

PLEASE READ VEHICLE AND SAFETY REQUIREMENTS BEFORE SIGNING UP FOR TRIPS If the trip leader is not confident with you or your vehicle because they are not suited for the trip, the trip leader may turn you away.

Program of events

Some details are still being worked on as we are waiting to see what people are interested in, so some of these details may change.

The cost of the 4x4 trips varies due to land access fees etc and is stated on the trip sheets. Costs are “per” truck for the days adventure

You are responsible for booking your own accommodation. Some options are added below.

Most of the trips have limited spaces, so book early to ensure you don’t miss out.

Monday to Friday 4x4 Trips

Some days have multiple trips running so please be sure you sign up for the desired trip and arrive at the correct meeting point on time.

MONDAY 19th of May 2025

Shiny Grade 2 \$25.00

The rugged hills of Wellingtons South Coast are now the home of a thriving group of rehomed Kiwis.

Capital Kiwi with the help of CCVC have been maintaining and monitoring rodent trap lines in these hills for a number of years so the kiwis could be reintroduced.

Barry Insull from CCVC has been instrumental in this program and is keen to show you lucky 4x4ers through these hills and tell you all about the program. If the weather is good, you’ll get some stunning views as well. Limited to 20 Vehicles

Vehicle requirements: Hi/low transfer box and All terrain or mud terrain tyres. WOF/REG

TUESDAY 20th of May 2025

Shiny Grade 1-2 \$25.00

With some special access and local Knowledge, the Wairarapa 4x4 Club will be taking you through some of the pine forests and farm Land of the Wairarapa to the coast of Otahome and out to Castle point. Then through more farmland back out to Masterton. This will be a nice easy drive through some land most people don’t get to go through. Mostly on good gravel roads and tracks. Farm tracks at land owners’ discretion. Limited to 30 vehicles

Vehicle requirements: Hi/low transfer box and All terrain or mud terrain tyres. WOF/REG

WEDNESDAY 21st of May 2025

Shiny Grade 2 -3 \$25.00

Dan Hawkins our Central Zone president, will be taking you around the rugged South Coast of Wellington otherwise known as “Red Rocks”.

You will head around the beach to Cable Bay where you are likely to see seals and great views of the Cook Strait and South Island if the weather is good. Mostly soft sand and gravel with some small river crossings, weather and tide permitting Dan is offering (for experienced divers with equipment) the chance to go for a dive, then BYO BBQ at the beach batches. Then wind up through Terawhiti Windmill station and out to Makara/ Karori. Limited to 15 Vehicles

Vehicle requirements: Hi/low transfer box and All terrain or mud terrain tyres, a snorkel maybe useful. WOF/REG

THURSDAY 22nd of May 2025

Today is a double banger

* Group A, Shiny Grade 3 trip \$25.00

You'll be heading to the Orongorongo Station out by the Wainuiomata coast lead by CCVC's Shaun Ross. This trip will take you through a private farm station and along the coast. Some great views towards Wellington and around the Wairarapa coast. Mostly Gravel 4x4 tracks, some steep with some small river crossings and a play area to test you and your vehicles abilities on some hill climbs. Spectacular views from the airstrip on a good day. Limited to 30 vehicles

Vehicle requirements: *Hi/low transfer box and All terrain or mud terrain tyres. WOF/REG*

Also available for those with Club trucks.

*Group B Club Truck Grade 4-5 \$25.00

Darren will be running a harder trip through some of the tougher tracks in the Infamous Akatarawa Forest. The Akatarawa has a diverse range of tracks and we will be driving/winching some of the harder ones.

There will be some gravel access roads that lead to steep climbs, mud bogs and all sorts of 4x4 fun

There will be mud, slippery rutted climbs, winching, rocks, thick bush and all the good stuff. This Will be for people who like winching and really challenging their vehicle.

Limited to 8 vehicles

Vehicle requirements: *Hi/low transfer box, 35" mud terrain tyres, snorkel, lockers, bar work and working winch. There is a parking area to unload/load vehicles on trailers.*

FRIDAY 23rd of May 2025

3 trips to choose from.

*****This will be a busy day with **3** trips on the go, so please pick and plan the correct trip for you. *****

*Group A Shiny Grade 1 \$25.00

Wairarapa SELF explore navigation quiz

Orienteering style trip self-lead through the country side of the Wairarapa.

Run By Shaun and Denise Ross from CCVC

Each participating vehicle will be given a trip sheet with a list of waypoints (Lat/Long, What3Words, Landmark) in no particular order. You will need to work out a route to visit as many waypoints as possible and get back to Upper Hutt in time for dinner. Each waypoint will have a question that can only be answered by visiting the location. The answer will not be available through an internet search. A photo of the answer will be required to prove that you visited the location. Each participant will be sent a link where these photos can be uploaded at the end of the trip. We will need your email address and vehicle rego when you sign up for this trip.

Completed trip sheets will need to be handed in by 6pm Friday evening to be eligible for prizes. Prizes will be awarded in person after dinner on Friday night . If you are not present, then the prize will be given to the runner-up. Be there or be square! ([PLEASE DOWNLOAD AND FAMILURISE YOURSELF WITH THE WHAT3WORD APP BEFORE YOU ARRIVE](#)) Unlimited vehicles

Vehicle requirements: WOF/REG

*Group B Shiny Grade 2-3 \$25.00

We are very lucky to have an area like the Akatarawa Forest on our doorsteps, this trip will take you through the gravel roads of the Akatarawa Forest and show you what an awesome resource it is. There will be a couple of stops and a short walk to check out some of the biggest Rata's in the Country and some of the Forests logging history. There are also a couple of short river crossings that can require snorkels if there has been a decent amount of rain, but most of the tracks are easily driven in your standard 4X4. There will be a lunch stop at the Orange Hut, and we'll spark up the fire/BBQ and you can cook some food if you are keen.

There is a play area near by too, that you can get your 4x4 muddy if you're keen and have a winch.

Darren will be leading you on this trip. Limited to 30 vehicles

Vehicle requirements: Hi/low transfer box and All terrain or mud terrain tyres. Snorkel maybe useful, WOF/REG

*Group C Hard Yakka Winch Day (Rallywoods) Grade 5 \$30.00

For those that have tough trucks that are built for the hard tracks and like winching.

Dan Hawkins will lead you through the one and only "Rallywoods". If you are not familiar with Rallywoods, there has been a lot of winch comps run here over the years and it's well known for its deep ruts, bog holes, steep climbs and tight bush.

This will be an action-packed day. Limited to 10 vehicles

Vehicle requirements: Hi/low transfer box, 35" mud terrain tyres, snorkel, lockers, bar work and working winch. There is a parking area to unload/load vehicles on trailers.

Meeting places and times will be confirmed and sent out to registered people.

FRIDAY NIGHT DINNER OPTION:

We welcome you and your families to join us to tell stories of the awesome week 4 wheeling and see who the winner of the Orienteering trip is, over a glass of liquid refreshment, (most locally brewed), and a great feed at Brewtown's "Wild kiwi brewery" which is a whiskey brewery.. The Brewtown Facility not far from Upper Hutts CBD offers many different breweries, great food, live music, ten pin bowling, ice skating, tramp park, go-carts and lots more.

This complex used to be the DUNLOP tyre factory many years ago, you can't miss the Brewtown Chimney by the Panhead Brewery.

Mains range from \$ 21 -\$33

Kids from \$14

Please search "wildkiwi menu brewtown" to view the options

If you are planning on doing some other 4x4 trips before or after this programme, please contact the local clubs to see if they have any trips going on that you may be able to tag along on.

2) AGM SATURDAY 24TH May 2025

AGM Location and Fees:

Location: Silverstream Retreat, Grasslands Facility, 3 Reynolds Bach Drive, Stokes Valley, Lower Hutt, 5019
 Time: 09:00 – 22:30
 Fee for Pre AGM morning tea and lunch: \$25.00 per person
 Dinner: \$60.00 per person

AGM Timetable

The Central zone has organised some important discussion sessions and some very interesting guest speakers.

9:00 – 9:15	Welcome, Sponsors, Exec Restructure	Steve Adam, National President
	PRE-AGM DISCUSSION SESSIONS	
9:15 – 9:45	New Constitution	Ashley Lucas, Remit Subcommittee Chair Grant Purdie, Projects Officer
9:45 – 10:15	Budget	Barb Adam, National Treasurer
10:15 – 11:00	Morning Tea, visit sponsor displays	
11:00 – 12:00	Civil Defence talk + Q&A	Intro by Trevor Hendra, Central Zone Guest Speakers: Nick Galpin, Hannah Tokona
12:00 – 13:30	LUNCH, VISIT SPONSOR DISPLAYS	
	Delegate registrations during lunch break	Sam Whalley, National Secretary
13:30 – 15:30	ANNUAL GENERAL MEETING	
15:30 – 18:00	SOCIAL TIME, AND PRE-DINNER DRINKS	
18:00 – 22:30	DINNER, AUCTION AND GUEST SPEAKER	Guest Speaker: Cheryl Wells

3) Other Trip information and rules

The meeting location for each trip will be **sent out to the registered people**.

All drivers will lower their tyre pressures before driving off-road; for better traction and, mainly, to protect the tracks we are driving on. You will need a suitable tyre deflator then a compressor to inflate tyres before the drive back to your accommodation.

We need to be mindful that we don't cause excessive track damage on these trips. If you fail to drive through an obstacle two or three times, stop and ask to be recovered. Keep in mind that there may be 20+ vehicles behind you and, also, some tracks are public access and need to be treated with respect so that we can continue to enjoy them.

If the weather has been really bad before the week or during the week, the meeting locations will be the same but the trip may vary or be cancelled. Trip leaders will notify you beforehand

Vehicle Requirements

Wellington weather in May can be amazing but sometimes a bit windy and wet. So please come prepared for all conditions.

I am sure none of this is new to you, but just to make sure we are all on the same page, here is what we are expecting your vehicles to have.

Mandatory Equipment

- Rated - Tow Hooks or Recovery Points, front and rear.
- Recovery Rope or Snatch Strap
- First Aid Kit
- Fire Extinguisher- minimum 1 kg (bigger or more extinguishers would be better)
- Snorkel
- Tyre deflator and portable air compressor
- Enough food and drink and fuel to last the day. NO ALCOHOL.
- Spare wheel and tools and jack to change it
- Basic tool kit
- UHF radio (PRS) (Trip leader to advise radio channel at the morning briefing)
- Current Registration, Warrant of Fitness and Road User Licence (for diesel vehicles) For public road trips
- Seatbelts for all occupants
- Roll bars on soft top or open top vehicles
- Suitable tyres to suit the trip(s) you attend
- If you sign up for the Hard Yakka or Club Truck trips, you will also need the following:
 - Working winch
 - Bar work if you value your panels and lights
 - Working lockers front and rear
 - Pulley block
 - Minimum 35" mud tyres

Recommended Equipment

- Rated D Shackles or soft Shackles
- Shovel or Spade
- Good tyres suitable to the type of trips you sign up for.
- **Please read the trip info above to find out specific tyre requirements.**
- Warm clothes & wet weather gear
- A set of dry clothes in case you get wet

Track Conditions

- We will be running different grades of trips during the week so please check the trip info sheets for specific conditions, these may include:
- River Crossings
- Mud bogs
- Gravel roads
- Rutted tracks
- Sealed roads

General

- Don't be afraid to ask for guidance.
- Lower your tyre pressures, it sure makes the ride a lot softer.
 - Before each trip check**
 - Loose bolts or equipment
 - Fluid leaks.
 - Warn or damaged suspension.
 - Check your recovery equipment is in good condition.
 - Check you have a full tank of fuel before you meet up in the morning
- If you are having problems, give the trip leader a call on the radio and let them know

If you have a breakdown, we will endeavour to repair your truck, but if we can't, on the way, we will recover it to a safe place and distribute you & your passengers amongst the convoy and recover your vehicle later with a recovery team.

Other relevant CZ 4WD Rules

- Firearms are **NOT** permitted
- Litter is to be taken back to town and disposed of in an appropriate manner
- No alcohol or drugs are to be consumed before or during the trip
- Dogs (and any other pets) are **NOT** permitted on these trips
- Drivers and passengers must wear seatbelts while the vehicle is moving, except when driving through deep water
- All equipment that you carry, that could become hazardous in an incident, is to be secured.

Convoy Rules

- Maintain visual contact with the vehicle behind you (when practical) especially at junctions. Following vehicles should try to keep up.
- Maintain adequate stopping distance with the vehicle in front of you, especially in slippery conditions.
- Leave gates as you find them. Follow the procedure explained by the trip leader for opening and closing.
- Wait for the vehicle in front to complete a hazard before you enter
- Leave room at the top and bottom of hills for the vehicles following or in front to manoeuvre as required.
- Headlight or day running lights are to be used on gravel roads.

4) Registration Form

1. Please use the Google form link below:

https://docs.google.com/forms/d/e/1FAIpQLScCI-FuLv0n03Rg8jCT70Gb-XIUr34ORceQKR35DNooZM3VWw/viewform?usp=sf_link

If you aren't able to use this please contact Darren at 2025nzfwdanationalagm@gmail.com

Please RSVP ASAP, and at the latest by 1 April 2025 Remember **"first in first served"**

2. Please Pay the registration, trip and meal fees to Central Zone and enter your **full name** as Reference.

NZFWDA National AGM C/o Central Zone A/C # 01-0755-0167087-01

#####PLEASE USE YOUR FULL NAME AS A REFERENCE#####

3. Complete and return the Declaration and Indemnity Form (see Section 5 on next page).

Registrations will only be accepted when the appropriate registration fees are paid and the completed Declaration and Indemnity form received. The registration fee will be used to fund a small part of the costs of organising these trips. Remember **"first in first served" gains the places available.**

4. Only those trips which reach the minimum number of registrations will go ahead.

There are also maximum numbers per trip that can be catered for. You will be notified if your trip does not go ahead or if the trip is full.

The registration fee and costs are not refundable except where a trip is not run or where the fee is paid by an intended participant who is not able to be accepted due to the trip being full.

The organisers reserve the right to amend or change the trip details if required.

WE ALSO ENCOURAGE YOU TO SHARE THE FUN WITH YOUR PARTNERS, PLEASE BRING THEM ALONG.

5) Declaration and Indemnity Form

I _____ (print clearly)

1. I have read, understood and will follow the Risk Matrix (Section 6 below) and the Trip Requirements and Rules (Sections 1 and 3) which are attached in this set of documents.
2. There may be additional instructions and hazard warnings verbally given out before and during the trip which I will follow.
3. I understand the leaders and designated helpers for all trips are a Volunteer Association of unpaid volunteers, are not at work or working for a PCBU, and as such have exemptions under the HSWA and any other Health and Safety Acts r regulations.
4. I understand I am entirely responsible for my own and my passenger's actions and for their and my health and safety, where I decide to drive and what I participate in while on these trips
5. At all times I and my passengers will cooperate with, follow their instructions and treat with respect the trip leader and their designated helpers while on these trips.
6. I indemnify the trip leaders and their designated helpers from any harm or damage which may occur to myself and my passengers which arise from my participation in these trips.
7. I/We acknowledge I am responsible for my vehicle and its passengers and SPECIFICALLY INDEMNIFY the Central Zone 4x4 clubs, the run organisers, other participants and the landowners from any and all responsibility or liability for any damage to my vehicle, property or injury to myself or my passengers that may be caused while participating in these trips.
8. I declare that my vehicle and equipment meet all the requirements detailed in the trip description and is in a sound condition suitable for the trip.
9. Myself and passengers in my vehicle will not be under the influence of drugs or alcohol while on these trips.
10. I am a licenced driver, my vehicle is registered and warranted for public road driving (as specified in the trip info above), and these are all current and valid.
11. In the case of an accident or emergency, or a vehicle recovery, the trip leader or their designated helpers will be in charge.
12. If I identify a health and safety issue, I will promptly draw it to the attention of the trip leader.
13. If there are any personal H&S issues the trip leader needs to be aware of, I will disclose these in confidence to the trip leader.
14. I and my passengers will not cause any unnecessary ground disturbance, and will drive accordingly and as instructed by the group leader.
15. The Central Zone AGM organisers and Trip Leaders, reserve the right to cancel or change trips and to exclude any person or vehicle from a trip.

I/We have read and understood this DECLARATION AND INDEMNITY FORM and accept that I/We are bound by it.

OWNER/DRIVER NAME: (signed) DATE _____

Please email the completed form to 2025nzfwdanationalagm@gmail.com ASAP. Remember **"first in first served"** and at the latest by 1 April 2025

6) Risk Matrix

Hazard	Potential adverse event	Management
Note any hazards / risks below	Adverse events have the potential for severe injuries or death	These are some of the potential management responses, if considered necessary or you have concerns. Response will depend on potential consequences in each case.
	These hazards will be either avoided (eliminated), people removed from harm (isolated), or managed safely (minimised).	
Tracks		
Slippery Surfaces	Loss of control, falling, rolling, crashing, hitting other vehicles or people, submersion in water	Avoid if consequences are high. Maintain vehicle spacing. Lower tyre pressures.
Cross slopes, ruts & ridges		Stop & assess. Warn others. Proceed carefully. Avoid.
Steep tracks		Assess traction and consequences if there was a loss of control, need to reverse down. Avoid. Maintain vehicle spacing.
Hidden holes/washouts		Be alert. Warn others. Stop & inspect. Discuss with others. Use spotters.
Poor visibility due to plants		Proceed slowly or stop & walk track.
Hazardous drops		Stop & assess. Warn others. Proceed carefully. Avoid.
Collapse of bridges, tracks, roads, tunnels, caves		Stop & assess. Warn others. Proceed carefully. Avoid.
Water crossings	Submersion, movement by swift water or unseen underwater terrain	Evaluate water crossings for safety. Consider runout. Avoid. Attach tow ropes to recovery vehicles.
Bad Weather	Trapped by rising rivers, snow, slip, washout, slippery surfaces.	Check that weather forecast is suitable for the intended trip.
Vehicle or other equipment failure	Brakes, steering, losing wheel	Vehicle owners are responsible for maintaining vehicles. Others should raise any issues noticed.
Recovery	Recovery equipment breakage, unsafe recovery practices	Recovery equipment must comply with club requirements. Owners to maintain their equipment. Users to check safety of equipment before use. Everyone not involved in driving the vehicles involved to keep outside the danger zone.
Medical Event	Heart attack, stroke, allergic reaction etc.	Identify trained first aiders. Suitable first aid kit.
Fire	Cooking, vehicle, forest, grass	Carry extinguishers. Be sensible when using gas cookers or open fires. Stay out of forests in high fire risk times. Use spark arrestors.

Hazard	Potential adverse event	Management
People (these hazards exist on any trip)		
Not taking safety seriously	Any of these can lead to a wide range of undesirable consequences	Stress the need to take safety seriously & that every individual is responsible for their safety and the safety of others.
Poor leadership		If doubt exists appoint an assistant trip leader.
Leadership conflict		The trip leader has the final say unless there are safety issues supported by the whole group.
Poor communication from leader or within group		Do a thorough event briefing. Keep others informed of what is happening, what hazards you have encountered, delays, etc. While on the trip.
Lack of driver competence		Evaluate the skills of drivers. Offer advice or assistance. Appoint a buddy.
Inattention		Stay focussed on the task at hand. Pay attention to instructions.
Ignoring directions		Listen carefully. Ask questions. Do what the trip leader asks, if safe.
Driver over confidence		Think about why you are so good. Take risks seriously. Ask for advice if unsure.
Too many people		Limit group size.
Peer pressure leading to careless behaviour		Don't be afraid to back off. Don't encourage others to take risks.
Leaving the intended route		Exploring is great but use caution.
Poor navigation		Use an appropriate navigation method.
Not raising potential hazards or unsafe practices		Speak up if you have any concerns. Don't criticise or discourage anyone that raises any issues. Stop and evaluate. Discuss with group.
Not identifying or acting on any of the above		If you see any of the above occurring raise it with the trip leader or the group. Have an environment where this is encouraged and acceptable.

7) Accommodation and other activity options

The Wellington and Hutt area have a lot of places to stay and activities and sites .

Below are some options for you to choose from or a google search will also give you many other options.

ACCOMMODATION:

Silverstream retreat (AGM Location)

3 Reynolds Bach drive

Stokes Valley

Lower Hutt 5019

04 562 9080

Approx \$172 per night

Quest Petone

42 Richmond Street

Petone

Lower Hutt 5012

Approx \$166 per night

Top 10 Wellington

95 Hutt Park

Moera

Lower Hutt 5010

\$95.00 and up for a cabin, camp sites also available.

(Often cheaper to contact them directly)

Bristol Lodge

Bristol Street

Trentham

Upper Hutt 5018

04 939 8777

Approx \$170 per night

Non 4x4 activities

There are a lot of short walks, hikes, museums, sights, smells etc to experience in the area, a Google search will be your friend here.

If you or the family decide to go exploring the area, here some options:

- Te Papa, great displays that are regularly changed
- Weta Workshop, where Peter Jackson crew work their magic
- Wellington Chocolate Factory
- The Beehive and Parliament tours
- Wellington Cable car

- Zealandia
- Wellington Botanical gardens
- Wellington Zoo
- Cuba street Wellington, always plenty of weird and wonderful things to see here
- Parliament and the Beehive
- Mount Vic , Walk or drive to the top and get a 360 view of Wellington
- Staglands if you want to up close with some beasties
- Southwards Car Museum
- Wellington Car Museum and Café
- Silverstream Heritage Railway
- Wellington Tramway Museum
- Wellington Police Museum
- Adrenaline Forest
- Wellington Rafting
- Captivate Adventures
- Brewtown in Upper Hutt, if you like locally brewed craft beers and Spirits, this is the place to go with activities to keep the family occupied also like Gokarts, ten pin bowling, ice skating, tramp park and more

The list goes on as far as your imagination

8) 2025 NZFWDA National AGM Sponsors.

We would like to thank our sponsors for their generosity, without their support, the AGM would be a lot more expensive, so please support them by buying their products when you need them.

A huge thankyou goes out to the following:

NATIONAL SPONSORS

Rothbury Insurance – AGM lunch sponsor

BNT

LOCAL AND CENTRAL ZONE SPONSORS

Epuni Motors -AGM morning tea sponsor

Action Overland – Pre AGM trip sponsor Monday 19th

Chester plumbing – Trip prizegiving tshirts

Kohl's 4X4(Ironman supplier)- Pre- AGM trip Sponsor -Thursday Club truck trip

Trundles Automotive – Supplier of auction items and give-aways